

CONTACTS

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Also the following web site

{ <http://fc.francisparker.org/~djohnson/> } has all of the Biology Course information (assignment sheets, lab reports, article reviews, power point presentations, etc.) PLEASE MAKE THIS URL A BOOKMARK/FAVORITE ON YOUR SCHOOL ACCOUNT AND/OR HOME COMPUTER!

GRADES

Nine Week: 60% from tests (100 pts.), lab reports (35 pts.) and quizzes, 20% homework , 15% quarter research paper (Quarter 2 & 4), 15% article reviews and notebook (Quarter 1 & 3), 5% participation. Semester: Final @ 25%, the two nine week grade average @ 75%.

GENERAL RULES

1. Be on time to class or HAVE a pass.
2. Raise your hand and wait to be called on when you have a question. Please don't say "Mr. Johnson" as you attempt to get my attention, my beady little eyes are still pretty sharp and I will see your hand.
3. Bring the appropriate materials to class. Notebook, text, pencil/pen and a straight edge.

TEXT

1. Write your name on the outer edge of all books with a DARK MARKER.
2. Stay CURRENT on your reading assignments. I base the lecture, **quizzes** and tests on the assumption that the assigned material has been read prior to class.
3. Preview the assigned sections by first reading the questions at the end of that section. This should give you an idea about what the publisher feels is important and will also help you answer the questions.
4. **HIGHLIGHT/UNDERLINE** important concepts. If you tend to paint your book day-glo yellow or leave it blank, then start by highlighting the boldface type words and their definitions. This is a minimum strategy and as the year goes along you will become more skilled at highlighting. I will give points for this on a random basis.
5. Place a "?" alongside passages/concepts that you do not understand, then ask me AND write down the answer in your book or notebook as you WILL forget and by some perverse twist of fate IT will be on the very next test!
6. Use the glossary for definitions of words you do not know. Biology is similar to a new language, you must know the terms if it is to make sense to you.

LECTURE

1. Ask questions or I will think everything is wonderful and keep going. My tests reflect a tremendous amount of material covered in LECTURE.
2. Take notes, skim your notes that night and make notations of anything that seems to be wrong or incomplete. Ask me about it the next day.
3. Review/download/print power point presentations if helpful. When printing: click GENERAL, then MICROSOFT POWER POINT, then SLIDES- I would suggest either 3 slides per page (this will give you note space) or 6 slides per page (which will fill the page with 6 slides) 4. I want to work with you but you do not have the right to take time away from the rest of your classmates by being disruptive!

HOMEWORK

In order for you to actually learn and remember as much as possible from your assignments and to make them easier for me to grade and record I want the homework done in the "Johnson way".

1. Use pencil, type, word process but **no pen of any kind**. If you make a mistake, erase, do not cross out.

2. Give me the proper heading in the upper right hand corner of:

Full Name
Date
Page
Section

3. Write complete sentences that incorporate the question. I should be able to grade your answer without looking up the question.

4. Skip a line between answers.
5. Do not rip out your work. It is to be saved in a 3 ring notebook which **will be graded**.

6. Spelling, neatness and grammar will count.
7. Work together if you want, but any work that I feel has been copied will result in a zero for all parties involved and a note will be sent home to all parties involved and to the office. This will now be part of your permanent Parker record. Don't go there. When working together, be sure all parties know where the answer is found, show each other the passage in the book, in the handout, etc. Explain/teach how you arrived at the answer, don't just give/take the answer.....this is copying, this is academic dishonesty.

This is your warning. PLEASE SIGN YOUR INITIALS HERE SHOWING YOU HAVE READ AND UNDERSTAND MY POLICY_____.

8. One day late work will be accepted at half credit, more than one day, no credit.

TO SUMMARIZE: NO PEN, NEAT, COMPLETE HEADING, COMPLETE SENTENCES, NOT RIPPED OUT, NOT COPIED AND DONE ON TIME.

ABSENCES

1. If you were out with an excused absence, you will be able to turn it in for full credit after your return. Obviously if you are gone for an extended period we will work something out. If you know you will be out you might try to do it ahead of schedule.
2. In the case of athletic dismissals you must turn in work the date it is due, not upon your return.
3. REGARDING MISSED TESTS IT WILL BE YOUR RESPONSIBILITY TO TAKE YOUR TEST THE DATE YOU RETURN TO SCHOOL, NOT THE NEXT TIME YOU COME TO CLASS. YOUR MAKE UP TEST WILL BE IN THE US OFFICE. If there was an extended amount of time missed prior to or following a test date, accommodations will be made, but you must initiate the communication with me.

ARTICLE REVIEWS.

Article reviews will be due quarters 1 and 3. There may be chances for extra credit by doing an extra credit article review (this will be announced on your assignment sheet). Be sure to print/cut out the article and include it with your review. See handout on **Article Reviews**.

NOTEBOOK

The notebook is an essential part of staying organized as a student and as a scientist. An organized notebook should help you study for chapter tests and your final. The notebook that you turn in quarters 1 and 3 will have **four separate, labeled and tabbed** sections. This is to be either a 3 ring binder or other folder that will secure the papers. DON'T JUST PLACE THE MATERIAL INTO A BINDER'S POCKET FOLDERS! Notebooks will be collected typically every other chapter as noted on the assignment sheet.

This sheet "BIOLOGY GUIDELINES" is to be at front of your notebook.

The four required sections are to be in this order: Each section's material (lecture notes, returned homework, etc.) is also to be in **chronological** order.

1. handouts. (do not include assignment sheets)
2. lecture notes
3. returned homework (do not include article reviews)
4. labs

Your notebooks are collected every two chapters. They are to have only the 2 chapters materials included with the exception of the Guideline sheet, Article Review instructions, Lab Investigation instructions.

Your name should be clearly marked on the front of your notebook.

LECTURE NOTES- The proper heading to begin your lecture notes is shown below. This will be used even with the powerpoint printouts.

Prologue (left corner)

Sept. 5, 200X (right corner)

BE SURE TO UNDERLINE CHAPTER AND DATE WITH YOUR STRAIGHT EDGE.

TESTS

60-70% from lecture/handouts and the remainder from your text/labs. The tests are usually two part: the first is mine and the second is from the publisher. There are true/false, short fill-in, short essay and matching questions. Tests will be only done in PENCIL. A good idea is to review your homework, highlighted passages, handouts, glossary and NOTES. Some people have found it helpful to even highlight their notes.